



# Follett Aspen

## Student Portal for viewing Class Marks

### Accessing the Aspen Student Portal

► **Launch the Aspen Student Portal from your school’s website or Open**

[https://hpedsb.myontarioedu.ca/aspen/logonSSO.do?deploymentId=hpedsbsis&districtId=\\*dst](https://hpedsb.myontarioedu.ca/aspen/logonSSO.do?deploymentId=hpedsbsis&districtId=*dst)  
in an up-to-date web browser.

### Sign In with your student username and password

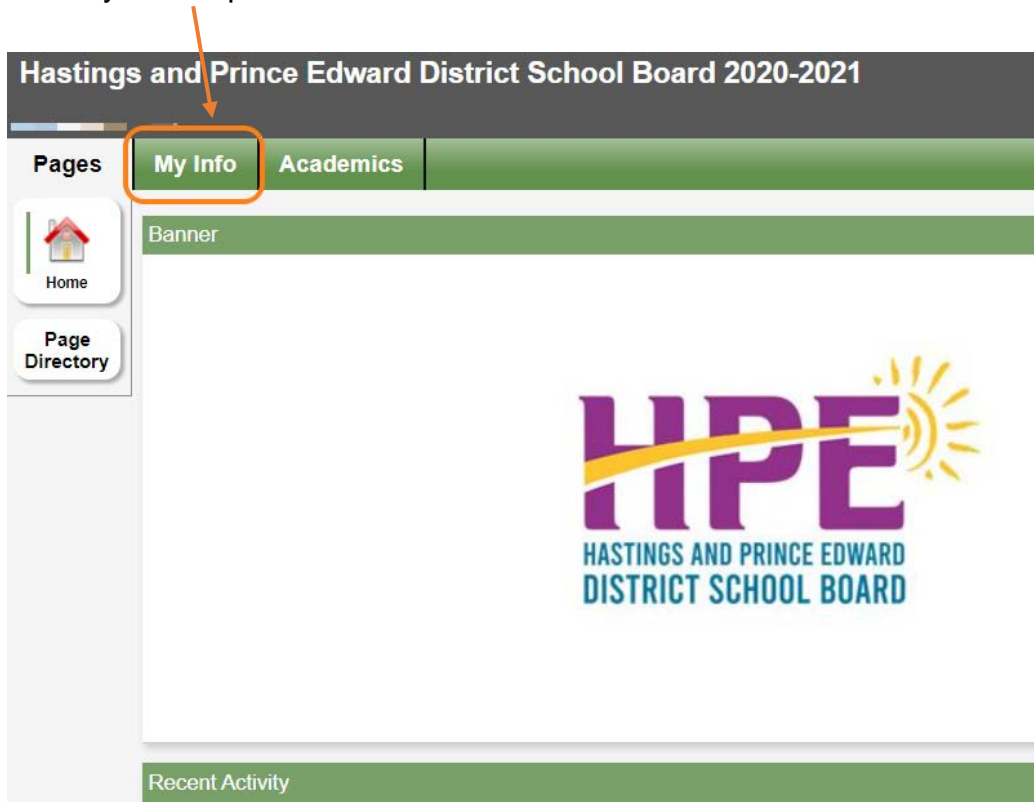
► **This is the same username and password used to login to the school WIFI network or when using a school computer / laptop.**

► **If you have issues with your Username / Password please Contact your classroom teacher or School Principal and they can easily Reset the password for you**

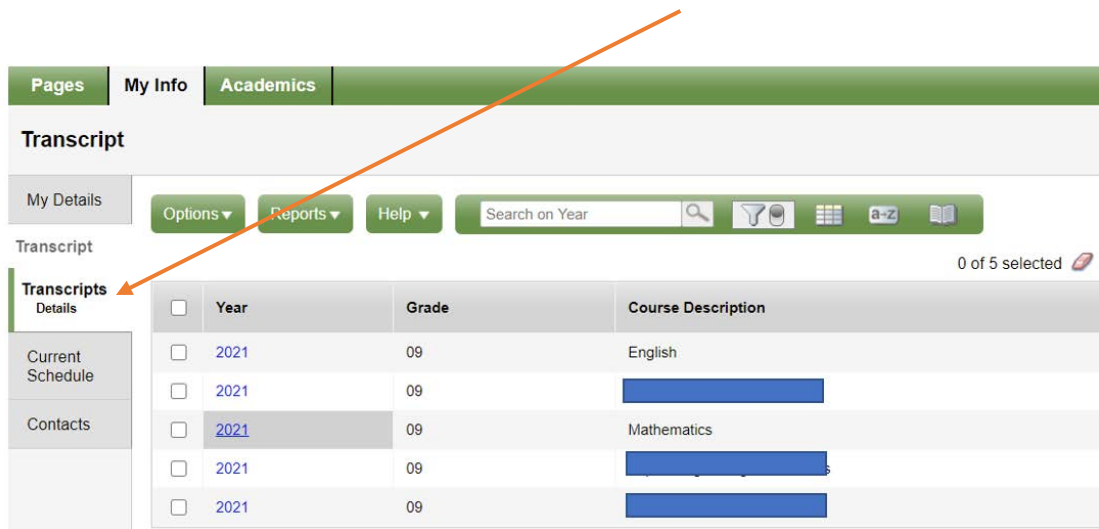
► You may be asked to update you Security Preferences, please update this or choose Later and you will be asked next time you login.

► Once logged in you will see the **Aspen Student Portal landing page**, we will be adding to the features shown on the landing page in the future.

► Click the My Info Top Tab



► This will open **My Details** , now click the **Transcript Side Tab**



► The Year , Grade , Course Description , FM ( Final Mark ) and Earned Credit will be displayed on the Transcripts page. Click on the **Year** of the course you would like to look at.

The screenshot shows the 'Academics' section of a user interface. At the top, there are navigation tabs: 'Pages', 'My Info', and 'Academics'. Below this is a 'Transcript' section with a 'My Details' sidebar and a main content area. The main area contains a search bar labeled 'Search on Year' and several filter icons. Below the search bar is a table with the following columns: 'Year', 'Grade', and 'Course Description'. The table contains five rows, all with the year '2021' and grade '09'. The first row is 'English', and the second is 'Mathematics'. An orange arrow points from the text above to the 'Year' column header in the table.

<input type="checkbox"/>	Year	Grade	Course Description
<input type="checkbox"/>	2021	09	English
<input type="checkbox"/>	2021	09	[Redacted]
<input type="checkbox"/>	2021	09	Mathematics
<input type="checkbox"/>	2021	09	[Redacted]
<input type="checkbox"/>	2021	09	[Redacted]

► If you don't see the course you would like to look at you may need to change the Filters on the page to show **All** . Click the **Book** filter and then select **All**

This screenshot is similar to the one above, but with an orange arrow pointing to the 'Book' filter icon in the filter bar above the table. The table content is identical to the previous screenshot.

► This will open **Course Transcript** details. **Scroll down** to see the course **Mark and comments** that corresponds to **the current Octomester**. (The latest marks are found at **OCT5T2**)

The screenshot displays a web interface for course transcript details. At the top, there are navigation tabs: 'Pages', 'My Info', and 'Academics'. Below this is the title 'Transcript :: Mathematics'. A sidebar on the left contains 'My Details', 'Transcripts', 'Current Schedule', and 'Contacts'. The main content area shows course information:

Year ID	2020-2021
Grade level	09
Number	MAT1L1
Description	Mathematics
Teacher	Webb, Jodi, Wleswyk, Kerri
Section number	b
Final Mark	64
Earned credit	1.0

Below the course details, there is a 'Grades and Comments' section. A dropdown menu is open, showing the following items:

- OCT5T2
- OCT5T2 Mark
- OCT5T2 Rubric
- OCT5T2 Comments
- OCT5T2 IEP Indicator
- OCT5T2 ESL/ELD Indicator
- OCT5T1
- OCT5T1 Mark
- OCT5T1 Rubric
- OCT5T1 Comments
- OCT5T1 IEP Indicator
- OCT5T1 Interview requested

The 'OCT5T2 Mark' is displayed as '0'. A comment next to it reads: 'you have demonstrated a satisfactory understanding of money sense... read more.'